



Okanagan Nation Alliance

101 – 3535 Old Okanagan Hwy, Westbank BC, V4T 3L7
Phone (250) 707-0095 Fax (250)707-0166 www.syilx.org

EMPLOYMENT OPPORTUNITY

Data & Research Analyst

Organizational Overview:

The Okanagan Nation Alliance (ONA) is the Tribal Council for the eight member communities of the Okanagan Nation which includes Osoyoos Indian Band, Upper Nicola Band, Upper and Lower Similkameen Indian Bands, Penticton Indian Band, Westbank First Nation, Okanagan Indian Band and the Confederated Tribes of the Colville Reservation. The ONA's mandate is to advance, assert, support and preserve Okanagan Nation title and rights. Further, the ONA is charged with providing members with a forum to discuss and form positions on areas of common concern.

Key Duties and Responsibilities:

The ONA is seeking to employ an enthusiastic individual to work as the Data & Research Analyst within the Wellness Department. This position is responsible for research, data gathering, and analysis of information provided by the member communities and Nation partners. The information gathered will be used to support the strategic direction and ongoing development of Syilx Nation Wellness based initiatives. The Data & Research Analyst will be able to communicate complex concepts to the Wellness Committee and Chiefs Executive Council in order for them to prioritize and formulate evidence-based decisions.

Core Key Deliverables:

- Engage with communities and work collaboratively to conduct research and collect data and information as directed by community and the Chiefs Executive Council, guided by the principles of free, prior and informed consent
- Manage complex databases, and data warehousing while ensuring effective and transparent communication of information to member communities
- Design and create reports that summarize information and provide analysis for effective decision-making
- Ensure appropriate quality control of all assigned tasks, and monitor quality assurance in data collection, information storage, and reporting.

Qualifications and Experience:

- A Masters degree in Statistics, Social Policy, Political Science, Indigenous Studies or a related field.
- A minimum of three years or related data, research and analytical experience in preferably a First Nation environment.
- High level of knowledge in complex data management, research methods and methodology, evaluation frameworks, and appropriate research process best practices.
- Previous experience in working with Indigenous Services Canada, Ministry of Children and Family Development, Ministry of Health, and the First Nations Health Authority is preferred.
- A Working knowledge of Federal/Provincial legislation, policies, processes and inter-relationships among the province, municipalities, Indigenous governments and organizations is important.
- Energetic and self motivated with demonstrated written, oral and presentations skills.
- Working knowledge of computer software and databases
- A reliable vehicle and a valid class 5 driver's license.
- Criminal records check is required.
- Willingness and ability to work flexible hours, which will include evenings and weekends.
- Aboriginal ancestry preferred.

Hours: Full Time - 37.5 hours per week.

Application Procedures:



Please send a current resume and covering letter to:
Holly Hutton, Wellness Program Assistant
Okanagan Nation Alliance
101 -3535 Old Okanagan Hwy, Westbank, BC V4T 3L7
Phone (250) 707-0095 Fax (250)707-0166
www.syilx.org
Email: WellnessHR@syilx.org
COMPETITION OPEN UNTIL FILLED
For more information, contact Child & Family Lead at cf.lead@syilx.org

