



Okanagan Nation Alliance

#101 – 3535 Old Okanagan Hwy, Westbank BC, V4T 3L7
Phone (250) 707-0095 Fax (250)707-0166 www.syilx.org

EMPLOYMENT OPPORTUNITY

Elders Wellness Coordinator (Maternity Leave Backfill)

The Okanagan Nation Alliance (ONA) is the Tribal Council for the Syilx Okanagan Nation. The ONA's mandate is to advance, assert, support and preserve the Syilx Okanagan Nation title and rights. Further, the ONA is charged with providing members with a forum to discuss and form positions on areas of common concern.

Key Duties and Responsibilities:

The ONA is seeking to employ an enthusiastic individual to work as Elders Wellness Coordinator – Maternity leave backfill, within the Wellness Department. The position reports to the Syilx Early Years Lead and will work collaboratively with other ONA and community based wellness team members and ensure that program deliverables are met and on schedule within the workplan, develop and maintain a program manual, refine existing programs, provide one-on-one support when the need arises.

Other key responsibilities attached to this position are program development and delivery, technical support and capacity building that will include the community awareness and understanding of the ONA mandate regarding the wellness of Elders. Administrative deliverables attached the position will include budget control, file management, participation in events and the development of funding proposals as well as participation in assigned meetings.

Qualifications and Experience:

- Must have a Bachelors degree in the social service field, such as but not limited to, Social Work, Indigenous Studies or Nursing, plus 3 years of relevant experience. Equivalent training and experience will be considered.

Other requirements:

- Experience and knowledge working with Indigenous Elders Health and Wellness issues.
- Working knowledge of computer software including MS office (Word, Excel, Access and PowerPoint).
- A reliable vehicle and a valid class 5 driver's license.
- Vulnerable Sector Criminal records check required.
- Willingness and ability to work flexible hours, which will include evenings and weekends.
- Aboriginal ancestry preferred.

Hours: Full Time, 37.5 hours per week

Application Procedures: Please send a current resume and covering letter to:

Human Resources
Okanagan Nation Alliance
#101 – 3535 Old Okanagan Hwy, Westbank BC, V4T 3L7
Email: WellnessHR@syilx.org Fax: (250) 707-0166

COMPETITION OPEN UNTIL FILLED.

Thank you for your interest, **No Phone Calls Please** only those short-listed will be contacted