



# Okanagan Nation Alliance

#101 – 3535 Old Okanagan Hwy, Westbank, BC V4T 3L7  
Phone (250) 707-0095 Fax (250)707-0166 [www.syilx.org](http://www.syilx.org)

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## EMPLOYMENT OPPORTUNITY

### Timixw Biologist (2)

The Okanagan Nation Alliance (ONA) is the Tribal Council for the Syilx Okanagan Nation. The ONA's mandate is to advance, assert, support and preserve the Syilx Okanagan Nation Title and Rights. Further, the ONA is charged with providing members with a forum to discuss and form positions on areas of common concern.

The ONA is currently seeking to employ a Timixw Biologist (2) in the Natural Resource Department. Reporting to the Wildlife and Ecosystems Project Manager, the Timixw Biologist is responsible for supporting and assisting in the implementation of natural resource projects and working with various technical staff at ONA and Okanagan Nation communities. As well, this position will conduct project management and technical field staff supervision using sound principles and practices in order to uphold the Chief Executive Council mandate as it relates to natural resources.

#### Key duties and responsibilities may include:

- Participate in department strategic planning requirements.
- Assist in the development and monitoring of projects and technical field work.
- Provide reports to the project manager, and complete other reports as required.
- Maintain positive inter-agency relations to increase the profile of the ONA and the program.
- Assist in developing budgets, contracts, and work plans.
- Provide supervision of technical field staff.
- Review and edit reports.
- Complete wildlife enumeration, identification and capture/collection techniques as required, e.g. trapping, mist netting, hair snagging.
- Identify and apply policies and legislation.
- Conduct quality control/quality assurance principles for projects and field work.
- Complete data input and analysis for technical reports.
- Assist in assessment and evaluation of natural resource projects.
- Maintain communication and correspondence files for all work activities.
- Other duties as discussed and agreed upon.

**Qualifications and Competencies required:**

- Bachelor's Degree in Biology, Environmental Studies, Forestry, or Natural Resources, or relevant field and two (2) years related work experience with natural resource projects, or an equivalent combination of education and experience.
- Experience working in First Nations natural resource management programs or projects is preferred.

**Knowledge, Skills and Abilities**

- Strong knowledge of natural resources management and related challenges facing First Nations.
- Some knowledge of various government natural resource policies.
- Some knowledge and abilities in project management.
- Demonstrated ability to supervise technical personnel.
- Ability to work closely with *syilx* Elders and community members to ensure inclusion of traditional ecological knowledge.
- Ability to create reports and complete planning.
- Ability to work independently as well as in a team.
- Ability to work with a variety of electronic field and office equipment.
- Must have good communication and technical report and writing skills.
- Demonstrated organizational, time management skills.
- Availability of a reliable vehicle and a valid BC Driver's License.
- Ability to work in the field as well as flexible work hours and willingness to work evenings and on weekends.

**Application Procedure:** Interested candidates are invited to send a current resume and covering letter to:

David Leroux, Human Resources Manager  
Okanagan Nation Alliance  
#101-3535 Old Okanagan Hwy, Westbank BC V4T 3L7  
Email: [dleroux@syilx.org](mailto:dleroux@syilx.org) or Fax: (250) 707-0166

Thank you for your interest. **No phone calls please.** Only those shortlisted will be contacted.