



Okanagan Nation Alliance

#101 – 3535 Old Okanagan Hwy, Westbank BC, V4T 3L7
Phone (250) 707-0095 Fax (250)707-0166 www.syilx.org

EMPLOYMENT OPPORTUNITY

Syilx Youth Wellness Coordinator 3

The Okanagan Nation Alliance (ONA) is the Tribal Council for the Syilx Okanagan Nation. The ONA's mandate is to advance, assert, support and preserve the Syilx Okanagan Nation title and rights. Further, the ONA is charged with providing members with a forum to discuss and form positions on areas of common concern.

The ONA is seeking to employ an enthusiastic individual to work as Syilx Youth Wellness Coordinator 3 within the Wellness Department

Job Purpose

Accountable to the Syilx Mental Health Lead, the Youth Wellness Coordinator 3 will be responsible to provide holistic support and work with vulnerable youth to navigate services available to assist them and will develop specific youth at risk programs as identified by the communities ensuring the Syilx world view, in order to uphold the Wellness Committee mandate, as it relates to wellness services.

Scope

This position will work with the Wellness Team, youth as well as Okanagan Nation communities, community health and social development services, First Nations and other partners.

Key Responsibilities:

Supervisory Responsibilities

1. Input into department in program strategic planning, human resources, administrative, financial and operational management requirements ensuring embedded Syilx cultural ways.
2. Ensure staff guidance, development and mentorship for Syilx Youth Wellness Coordinator 2.

Service Program Responsibilities

1. Conduct community service planning with appropriate community staff.
2. Develop youth group and individual programs and work plans ensuring traditional community wellness awareness, resource and services integration.
3. Ensure successful community youth and family centered outreach and advocacy services delivery using various strategies, therapies, skills and approaches.
4. Ensure and promote collaboration strategies with interdisciplinary partners.
5. Participate in the revisions and implement the program manual.
6. Other duties as discussed and agreed upon.

Administrative Responsibilities

1. Implement and ensure assigned budget is expensed as allocated to meet contract deliverables.
2. Participate and assist in funding proposals.
3. Promote community awareness and understanding of ONA's mandate.
4. Participate in marketing and Communications activities.
5. Ensure all monthly, quarterly and annual reports are completed in a timely manner as required.
6. Ensure the program manuals are up to date and implemented.
7. Actively participate in Wellness Team meetings and assigned ONA events.

8. Ensure work plans are implemented and completed as required.
9. Other duties as discussed and agreed upon.

Qualifications and Competencies

The position will require the following qualifications, values and competencies.

Qualifications

Bachelor of Social Work, Child & Youth Care, Indigenous Studies or relevant field with a minimum of (3) three years' experience working with First Nations or an equivalent combination of education and experience. Experience working with First Nation communities.

Knowledge, Skills and Abilities

1. Demonstrated experience working with First Nation youth with mental health and wellness issues.
2. Some mentorship experience.
3. Understanding of Syilx Nation cultural norms, traditions and protocols.
4. Ability to recognize and identify vicarious trauma.
5. Knowledge of the application of self-care techniques and backed by relevant training.
6. Ability to work with both individuals and groups.
7. Ability to create reports.
8. Excellent mediation and conflict resolution skills.
9. Demonstrated organizational, time management and presentation skills.
10. Ability to use Microsoft Office, project management and budgeting software tools.
11. Must have excellent interpersonal, communication and technical writing skills.
12. Demonstrated knowledge of the IRS legacy and impacts and effective methods for working with intergenerational trauma.
13. Experience in working with First Nation organizations.
14. Availability of a reliable vehicle and a valid BC Drivers' License.
15. Ability to work flexible work hours/willingness to work on evenings and weekend.
16. Current criminal record (vulnerable sector) check with the RCMP.

Competencies

1. Team Work
2. Reliability and Dependability
3. Flexibility and Adaptability
4. Communication
5. Integrity

Values – Respect, Honesty, Sharing, Trust and Unity

Hours of work: Fulltime, 37.5 hours per week.

Application Procedures: Please send a current resume and covering letter to:

Wellness Human Resources

Okanagan Nation Alliance

#101 – 3535 Old Okanagan Hwy, Westbank BC, V4T 3L7

Email: WellnessHR@syilx.org Fax: (250) 707-0166

COMPETITION OPEN UNTIL FILLED

Thank you for your interest, No Phone Calls Please only those short-listed will be contacted