



# Employment Opportunity

*WFN fosters a workplace environment that is diverse, inclusive, collaborative, healthy, and reflective of syilx values and culture.*

## **Controller – Full Time**

### **Who We Are**

Located within the traditional unceded territory of the syilx people, Westbank First Nation (WFN) is a progressive and prosperous self-governing First Nation. WFN is dedicated to promoting a healthy and prosperous future to ensure its continued existence as a strong political, social and cultural community.

Westbank First Nation values Equality, Honesty and Fairness, Respect, Integrity, Accountability and Transparency, Sustainability, Understanding, Confidentiality and Efficiency.

### **About this Opportunity**

Reporting to the Chief Financial Officer (CFO), the Controller leads the Finance team and is responsible for overseeing the main accounting and financial management operations of Westbank First Nation (WFN).

This position provides support to the CFO with respect to fulfilling the Constitutional responsibilities of the Financial Services Department. The Controller is expected to provide direction and oversight to a team of accounting professionals.

### **Want to know more? You will...**

- Assist the CFO in ensuring compliance with the financial requirements as set out in the Constitution, Public Sector Accounting standards and any other related statutes
- Assist the CFO in developing, evaluating and implementing financial policies and procedures
- Make recommendations to the CFO and enforce standards of accounting and financial reporting throughout the organization
- Ensure financial reports, information, and statistics (as required) are prepared for Chief and Council, outside agencies, and regulatory bodies in a timely and accurate manner
- Ensure that systems and procedures for financial processes and budgeting are documented, implemented and complied with
- Reviewing monthly financial statements, reconciliations, and adjustments prepared by the Finance Team

### **Must Haves:**

- Member in good standing with CPA, holding a professional accounting designation (CA, CGA or CMA)
- Degree from a recognized post-secondary institution
- Degree in Business or a related discipline is preferred

*Community. Leadership. Pride.*

- Specialized knowledge of Public Sector Accounting standards and requirements
- At least 5 years of progressive financial leadership and management experience
- Demonstrated leadership and relationship building skills with the ability to lead a team
- Knowledge of project management, contract and budget administration an asset
- Criminal Record Check with results acceptable to WFN

**Perks of Working at WFN:**

- Competitive compensation package including 3 weeks' vacation
- Extended Health Care (including Vision and Paramedical Services), Dental, Basic Life Insurance, Employee Assistance Program, and Health Spending Account
- Municipal Pension Plan membership
- Access to Big White Season Passes (Summer & Winter)
- Employee Recognition Program
- Access to LinkedIn Learning for Professional Development

**Application Details:**

To learn more about Westbank First Nation please visit our website at <https://www.wfn.ca>.

All applications must be submitted through our Employment Opportunities page <https://recruiting.ultipro.ca>. Ensure you attach your cover letter and resume. Incomplete or late submissions will not be accepted.

**This opportunity will close at midnight on Tuesday, April 4, 2023.**