



Okanagan Nation Alliance

#101 – 3535 Old Okanagan Hwy, Westbank BC, V4T 3L7 Phone
(250) 707-0095 Fax (250)707-0166 www.syilx.org

EMPLOYMENT OPPORTUNITY

Regional Service Coordinator, Jordan's Principle- Full Time, Permanent

The Okanagan Nation Alliance (ONA) is the Tribal Council for the Syilx Okanagan Nation. The ONA's mandate is to advance, assert, support and preserve Syilx Okanagan Nation title and rights. Further, the ONA is charged with providing members with a forum to discuss and form positions on areas of common concern.

The ONA is looking to hire a Jordan's Principle Regional Service Coordinator to join the Wellness Team. This team works to build upon the groundwork laid by our cultural values, guidance provided by our communities, and latest best practices in Indigenous family wellness, to support the Syilx Nation on its path to exercising out inherent jurisdiction related to family wellbeing.

Key Duties of the Role:

Accountable to the Jordan's Principle Lead, the RSC will be responsible for supporting First Nation's communities in accessing Jordan's Principle supports ensuring Indigenous world views, in order to uphold the Wellness Committee mandate, as it relates to wellness programs. This position will work with the Wellness Team as well as Okanagan Nation communities, committees, external governments and First Nation and other partners across the Interior Region. This position requires extensive travel throughout the Interior Region.

Key Responsibilities:

Program Delivery

1. Work in communities as the point of contact for Indigenous families, community staff, and urban partners in accessing services and supports.
2. Liaise with other Jordan's Principle host organizations to address gaps in service coordination.
3. Navigate existing supports and provide assistance in submitting Jordan's Principle requests
4. Collaborate with the Wellness team members to leverage resources and to make/receive appropriate referrals to services and programs.
5. Maintain and share awareness of community resources, including traditional wellness activities and ceremonies, wellness services, social and recreational supports and programs offered by other agencies.
6. Travel between all Interior Region communities to educate and promote access to Jordan's Principle.

Technical Support and Capacity-Building

1. Provide information and awareness regarding Jordan's Principle to communities through workshops, information sessions, and webinars, etc.
2. Assess the availability of specialized services.
3. Maintains up-to-date knowledge of issues and professional skills in the area of Indigenous health and social services in order to better promote access.
4. Provide recommendations and reports regarding trends, ongoing issues, and gaps in service.

Administrative Responsibilities

1. Utilize the ONA Jordan's Principle Tracking Sheet as well as ISC required tracking
2. Implement and ensure assigned budget is expensed as allocated to meet contract deliverables.
3. Promote community awareness and understanding of ONA's mandate.
4. Participate in marketing and communications activities.
5. Ensure all monthly, quarterly and annual reports are completed in a timely manner as required.

6. Actively participate in Wellness Team meetings and assigned ONA events.
7. Other duties as discussed and agreed upon.

Qualifications

Bachelor's Degree in Social Work, Indigenous Studies or other relevant field and (3) three years related work experience AND/OR an equivalent combination of related education and experience.

Knowledge, Skills and Abilities

1. Demonstrated experience in supervision.
2. Demonstrated ability and knowledge working with First Nations health and wellness issues.
3. Knowledge of, and ability to apply, an understanding of Syilx cultural principles and protocols.
4. Knowledge of Syilx history, culture, demographics, goals and aspirations and the traditional needs of Elders.
5. Ability to create reports.
6. Excellent problem-solving and conflict resolution skills.
7. Demonstrated organizational, time management and presentation skills.
8. Ability to use Microsoft Office, project management and budgeting software tools.
9. Must have excellent interpersonal, communication and technical writing skills.
10. Demonstrated knowledge of the IRS legacy and impacts and effective methods for working with intergenerational trauma.
11. Experience in working with First Nation organizations.
12. A valid BC Drivers' License.
13. Ability to work flexible work hours/willingness to work on evenings and weekend.
14. Current criminal record (vulnerable sector) check with the RCMP

Competencies

1. Team Work
2. Reliability and Dependability
3. Flexibility and Adaptability
4. Communication
5. Integrity

Values – Respect, Honesty, Sharing, Trust and Unity

Wage Compensation: Grade 9, \$59,075 - \$79,925 annually (depending on education, skills and experience)

Application Procedures: Please send a current resume and covering letter to:

Human Resources
Okanagan Nation Alliance
#101 – 3535 Old Okanagan Hwy, Westbank BC, V4T
3L7

Email: WellnessHR@syilx.org Fax: (250) 707-0166

COMPETITION OPEN UNTIL FILLED

Thank you for your interest, No Phone Calls Please only those short-listed will be contacted